

PANGBOURNE

— A community where you can flourish —

DIRECTOR OF FINANCE - PERSON SPECIFICATION

Pangbourne College is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Job Title: Director of Finance Department: Finance			
Qualifications	Essential	Desirable	Method of assessment
Fully qualified accountant (ACA, ACCA, CIMA or equivalent)	★		Application form Interview
Educated to Degree Level or equivalent		★	
Skills and Experience	Essential	Desirable	Method of assessment
Extensive experience in financial management, planning and compliance	★		Application form Interview References Assessment exercise
Experience in leading and managing Finance Teams	★		
Experience of managing audits, financial risk and reporting to senior stakeholders	★		
Up to date knowledge of financial regulations and compliance requirements	★		
Strong understanding of payroll, pensions, VAT and tax regulations,	★		
Proven track record of developing and implementing financial strategies	★		
Excellent attention to detail and accuracy	★		
Ability to prioritise your workload and support that of your team	★		
Strong IT Skills, financial systems, Google Suite or Microsoft	★		

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Personal Qualities	Essential	Desirable	Method of assessment
Strategic mindset, strong analytical and problem solving skills	★		Interview Assessment exercise
A leader, role model and able to embody the values of Pangbourne College	★		
Proactive, resilient and adaptable	★		
Innovative and forward thinking	★		
Ability to work under pressure	★		
Integrity and professionalism	★		
Attention to detail	★		
Ability to communicate complex financial information	★		
Special requirements	Essential	Desirable	
Promoting and safeguarding the welfare of children	★		Interview
Compliance with Pangbourne College's Child Protection and Safeguarding Policy	★		
Current driving licence			
Own transport - Pangbourne is in a rural location with limited public transport links	★		
Right to work in the UK	★		