

TEACHER OF PE – JOB DESCRIPTION

Pangbourne College is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Job Title:	Teacher of PE
Reports to:	Director of Sport & PE
Department:	Sport/PE
Hours per week:	Full time which will include Saturday fixtures and occasional evenings

Role Summary

The Teacher of PE will deliver high quality teaching across KS3, GCSE and/or BTEC Level 3 Sport. The role will also involve coaching across a range of sports, with a particular focus on girls hockey, boys and girls football, cricket and tennis. They will play a key role in inspiring students to develop their sporting skills and confidence, promoting a passion for physical activity and contributing to the College's co-curricular and competitive sports programme.

Key Responsibilities:

- Plan and deliver engaging and inclusive PE lessons to students
- Teach PE to GCSE and / or BTEC level, ensuring strong academic progress
- Coach and lead girls hockey, boys and girls football, cricket and tennis, developing students' skills and passion for each sport
- Differentiate lessons to support and challenge students of all abilities
- Contribute to the continued development of the PE curriculum and assessment methods
- Use technology and innovative teaching approaches to enhance learning
- Support the College's co-curricular sports programme, including after-school training and weekend fixtures
- Coach teams to compete successfully internally and externally for the College in regional and national competitions
- Encourage and develop sporting excellence while ensuring inclusivity and participation
- Assist with the organisation of sports fixtures, tournaments and College sports events
- Work closely with colleagues and coaches to enhance the sport provision

General Teaching

Duties and responsibilities of all Teachers:

- Ensuring a high quality of teaching and learning in their classes.
- Following the appropriate schemes of work.
- Maintaining discipline within their classroom and the department.
- Regular setting of class work and preps.
- Regular marking and assessment of students' work
- Maintaining records of lessons taught and students' marks.
- Meeting assessment and reporting deadlines.
- Attending parents' meetings.
- Running academic support clinics.
- Setting appropriate work in the case of absence.
- Maintaining classroom equipment.
- Maintaining good quality classroom displays and contributing to departmental display areas.
- Supporting and helping other members of the department.
- Attending INSET or courses for professional development and generally keeping up to date with the subject and current developments/teaching techniques, feeding back to the department where relevant.
- Setting and marking internal examinations as agreed.
- Involvement in department tours and trips.
- Act as a Tutor to a small group (about 10) of pupils.
- Willingness to engage in and develop extra-curricular activities
- Complying with health and safety issues within the DT Department, reporting any faults immediately

Other

The above is only an outline of the tasks and responsibilities of the role. The post holder will carry out any other duties as may be reasonably required by his/her line manager.

The Job Description and person specification may be reviewed on an on-going basis in accordance with the changing needs of the department and College.

This job description and accompanying documentation do not form part of the employment contract.

Child Protection and Safeguarding Policy

It is the post holder's responsibility for promoting and safeguarding the welfare of children. You will comply with the Pangbourne College Child Protection and Safeguarding Policy, and the requirement to report to the Designated Safeguarding Lead any concerns relating to the safety or welfare of children.

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Terms and Conditions of Service

The post holder will be required to comply with all policies and procedures issued by and on behalf of the College.

The post holder will be subject to an Enhanced Disclosure and Barring Service Certificate.

The post holder will be required to participate in the College's appraisal procedures as an appraisee and if applicable, as an appraiser.

The post holder will be required to attend statutory and mandatory training.

Information Security, Confidentiality and Data Protection

During the course of employment the post holder may have access to, see or hear information of a confidential nature and he/she will be required not to disclose such information. All personal identification information must be held in the strictest confidence and should be disclosed only to authorised people in accordance with the General Data Protection Regulation and the College's Privacy Notice, unless explicit written consent has been given by the person identified.

Equal Opportunities

The post holder must comply with and promote Equal Opportunities and avoid any behaviour which discriminates against others on the grounds of sex, disability, marital status, sexual orientation, age, race, colour, nationality, ethnic or national origin, religion, political opinion, trade union membership.

Health and Safety

Under the Health & Safety at Work etc Act 1974, it is the responsibility of individual employees at every level to take care of their own health and safety and that of others who may be affected by their own acts at work. This includes co-operating with the College and colleagues in complying with Health and Safety obligations to maintain a safe environment.

It is the firm policy of the College to promote a happy, professional, yet "family" atmosphere and to develop the potential of all pupils and staff. If ever there is a need to talk over aspects of school, or indeed home-related issues, please speak to your head of department or a colleague.